

Housing Upgrades to Benefit Seniors (HUBS)

Provider Referral Form

Please enter ALL required information in the boxes below. All responses are confidential and stored with HIPAA compliance. Referrals will be processed within 48 business hours after receipt. *After all information is submitted, you will be contacted and advised of the expected wait time for an assessment and the appropriate HUBS Social Worker's contact information.* **Please submit forms to hubsintake@civicworks.com.**

Name: _____

Age: _____

Date of Birth: _____

Address & Zip Code: _____

Phone Number: _____

HUBS Screening Questions

Number of adults living in the home: _____

Number of children living in the home: _____

Estimated income: _____

Sources of estimated income (e.g., pension, social security): _____

Does your client have a mortgage?: _____

Does your client have a reverse mortgage? (advise of possible impact on eligibility): _____

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Does your client have homeowners insurance?: _____

Basic idea of needed repairs: _____

Does your client have any long-term health conditions?: _____

Has your client had any problems with bedbugs in the past year?: _____

Has your client had a fall within the last 6 months?: _____

Your Contact Information

Referring Organization: _____

Point of Contact Name: _____

Phone Number: _____

Email: _____

HUBS - Policies and Regulations

- HUBS clients must be 65 years of age or older, Baltimore City residents, and must reside at 80% of the Baltimore Metro Area Median income. **Please see our gross income limits listed below.**

- We will not enter houses with an active bedbug infestation. Clients who report a bedbug infestation within the last year must provide a certificate to confirm that the bedbugs have been remedied. This is for the safety of our staff. If bedbugs are present, they must be treated by a licensed professional before our staff will accept the case.

- Clients applying to major housing rehab programs must have homeowner's insurance as a prerequisite. In the event that they do not have a policy, our HUBS staff will assist in applying for coverage.

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- Clients with a reverse mortgage may have their eligibility for rehab loan programs impacted as a result. We will leverage our existing resources to assist these clients as much as possible, but they must be advised that it may disqualify them from more extensive services.

Household Size	<i>0% to 30% of Area Median Income</i>	<i>31% to 50% of Area Median Income</i>	<i>51% to 80% of Area Median Income</i>
1	Annual: \$19,950	Annual: \$33,250	Annual: \$50,350
	Monthly: \$1,662	Monthly: \$2,771	Monthly: \$4,196
2	Annual: \$22,800	Annual: \$38,000	Annual: \$57,550
	Monthly: \$1,900	Monthly: \$3,167	Monthly: \$4,796
3	Annual: \$25,650	Annual: \$42,750	Annual: \$64,750
	Monthly: \$2,137	Monthly: \$3,562	Monthly: \$5,396
4	Annual: \$28,450	Annual: \$47,450	Annual: \$71,900
	Monthly: \$2,371	Monthly: \$3,954	Monthly: \$5,992
5	Annual: \$30,750	Annual: \$51,250	Annual: \$77,700
	Monthly: \$2,562	Monthly: \$4,271	Monthly: \$6,475
6	Annual: \$33,740	Annual: \$55,050	Annual: \$83,450
	Monthly: \$2,812	Monthly: \$4,587	Monthly: \$6,954

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7	Annual: \$38,060	Annual: \$58,850	Annual: \$89,200
	Monthly: \$3,172	Monthly: \$4,904	Monthly: \$7,433

8	Annual: \$42,380	Annual: \$62,650	Annual: \$94,950
	Monthly: \$3,531	Monthly: \$5,221	Monthly: \$7,912